



Ref: RR/SS

5th October 2020

Dear Parent/Carer,

College Planning Live Event


As part of your son/daughter's college journey, and in preparation for their transition we are holding a Planning Live Event in college on Thursday 8th October from 9.00am until 12.00 pm.

Due to the situation with COVID, and precautions college currently has in place, the sessions will be virtual. The providers will be hosting individual sessions, and to make sure that we can offer as many providers as possible, we will have tight schedule to keep, therefore unfortunately parents and carers are unable to attend, however if you have any questions, or queries, please do not hesitate to contact me and I will put you in contact with the relevant person.

This event will be an opportunity for students, alongside Oakfield staff, to discuss 'person centred' goals and aspirations. This will help students plan their future in the lead up to transition.

Yours sincerely,

A handwritten signature in black ink, appearing to read "R Roberts".

 Miss R Roberts
Assistant Headteacher