

## Name of Governing Body: The Aspire Federation

The remit for the Governing Body is to:

- a) Ensure clarity of vision, ethos and strategic direction;
- b) Hold the Executive Headteacher to account for the educational performance of the Federation schools and its pupils, and the performance management of staff; and
- c) Oversee the financial performance of the schools and making sure money is well spent.

### Governing Body Composition:

Type of Governor	No.
Co opted	9
Executive Headteacher	1
Local Authority	1
Parent	2
Staff	1

Names of Governors	Type of Governor	Term of Office	Date of appointment	Date of resignation (if resigned in the last 12 months)	Appointing Body
Mrs Cath Taylor	Executive Headteacher	N/A	N/A		N/A
Mrs Elaine Brash (Co – Chair)	Co-opted	4 years	21 <sup>st</sup> September 2015		Elected by parents
Cllr Jenny Bullen	LA	4 years	25 Nov. 2016		Nominated by the Local Authority
Mrs Judith Brown (Co - Chair)	Co-opted	4 years	21 <sup>st</sup> September 2015		The Governing Body
Mr James Ellis	Co-opted	4 years	21 <sup>st</sup> September 2015		The Governing Body
Mrs Karen Higham	Co-opted	4 years	21 <sup>st</sup> September 2015		The Governing Body
Mrs Jane Kendrick	Co-opted	4 years	1 <sup>st</sup> September 2017		The Governing Body
Mr Mark Williams	Co-opted	4 years	25 <sup>th</sup> January 2018		The Governing Body
Mrs Gayle Yates	Parent	4 year	25 <sup>th</sup> January 2018		The Governing Body
Mr Lee Peachey	Co-opted	4 year	23 <sup>rd</sup> January 2019		The Governing Body
Ms V. Pendlebury	Staff Governor	4 years	26 June 2014	26 June 2018	Elected by staff
Mr Ian Farmer	Co-opted	4 years	1 <sup>st</sup> September 2017	21 <sup>st</sup> June 2018	The Governing Body
Mrs A. Steele	Associate	4 years	21 <sup>st</sup> September 2015	21 <sup>st</sup> June 2018	The Governing Body

Mrs D Baxendale	Co-opted	4 years	21 <sup>st</sup> September 2015	21 <sup>st</sup> June 2018	The Governing Body
Mrs S. Witherington	Co-opted	4 years	21 <sup>st</sup> Sept 2015	7 <sup>th</sup> June 2018	The Governing Body

**Current vacancies - Parent Representative (1); Staff Representative (1); Co-opted Governor (3)**

### Specific Responsibilities 2018-19

Subject:	Governor
<b>Safeguarding, including: Children Looked After, E Safety, Child Protection; Prevent; and Single Central Record Compliance</b>	Judith Brown Elaine Brash
<b>Website Compliance</b>	Karen Higham
<b>Link Governor</b>	Judith Brown; Elaine Brash; Karen Higham
<b>Governor Mark</b>	Judith Brown; Elaine Brash, J. Ellis; The Heads of School and PA to the Executive Headteacher.
<b>SEN &amp; EHC Plans</b>	Judith Brown; Elaine Brash
<b>Finance</b>	Chair of Asset Committee
<b>Community Engagement in Development of the Sensory Garden</b>	J. Ellis.

### Committee Structure 2018-19

**Terms of reference for all committees are available on request from school.**

**Asset Committee** - Remit: To deal with all matters delegated by the Governing Body regarding, Finance, Personnel and Health and Safety

**Membership:** Mrs C. Taylor, Mrs E. Brash, Mrs J. Kendrick, Mrs J. Brown, Mr J. Ellis and Mr M. Williams.

**Achievement and Progress Committee** – Remit: Standards; Curriculum; Pupil Welfare and Safeguarding matters:

**Membership:** Mrs E. Brash, Mrs J. Brown, Mrs G. Yates, Cllr J. Bullen and Mr J. Ellis.

**Pay Committee** – Remit: To deal with all matters relating to pay; staff progression; and performance management.

**Membership:** J. Brown, Mrs E. Brash, Mrs G. Yates

#### Ad-hoc Committees:

- **Staff Disciplinary**
- **Pupil Discipline**
- **Complaints**
- **Appeals**

Membership: Three governors with no prior knowledge will be called alphabetically to form the committee.

## Register of Interests

Name	Details of Pecuniary Interest	Details of personal interest
Mrs Cath Taylor	Related to dairy supplier	Nil
Mrs Elaine Brash	Nil	PTA Committee member
Mrs Gayle Yates	Nil	Nil
Cllr J. Bullen	Nil	Trustee – Ashton YMCA
Mrs Jane Kendrick	Nil	Nil
Mr Mark Williams	Nil	Nil
Mrs Judith Brown	Nil	Nil
Cllr James Ellis	Hindley Phoenix	Nil
Mrs Karen Higham	Highams Building and Maintenance	Nil

## Attendance Record 2018-2019

Name of Governor	FGB Meetings			
	06.09.18	23.01.18	21.03.19	20.06.19
	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>
Mrs Catherine Taylor	✓	✓		
Mrs Elaine Brash	✓	✓		
Mrs Judith Brown	✓	✓		
Mrs Jane Kendrick	✓	✓		
Cllr James Ellis	✓	✓		
Mrs Gayle Yates	✓			
Cllr J. Bullen	✓	✓		
Mr Mark Williams		✓		
Mrs Karen Higham				

Name of Governor	Asset Meetings			
	04.10.18	17.01.19	02.05.19	09.07.19
	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>
Mrs Catherine Taylor	✓			
Mrs Elaine Brash		✓		
Mrs Judith Brown		✓		
Cllr James Ellis	✓	✓		
Mrs Karen Higham				
Mrs Jane Kendrick	✓	✓		
Mr Mark Williams	✓	✓		

Name of Governor	Attainment & Progress Meetings	07.02.19	23.05.19
		<i>Attended</i>	<i>Attended</i>
Mrs Elaine Brash		✓	
Mrs Judith Brown		✓	
Mrs Jane Kendrick		✓	
Cllr James Ellis		✓	
Cllr J. Bullen			
Mark Williams			
Gayle Yates		✓	

Name of Governor	Date of Pay Committee Meeting
	23.11.18
	<i>Attended</i>
Mrs Brown	✓
Mrs Brash	✓
Mrs Kendrick	✓

#### Attendance Record 2017-2018

Name of Governor	FGB Meetings			
	07.09.17	07.12.17	22.03.18	21.06.18
	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>
Mrs Catherine Taylor	✓		✓	✓
Mrs Elaine Brash	✓	✓	✓	✓
Mrs Jane Kendrick	✓		✓	✓
Ms Vicki Pendlebury	✓	✓		
Mrs Judith Brown	✓	✓	✓	✓
Mrs Suzie Witherington	✓	✓		
Cllr James Ellis		✓	✓	
Mr Ian Farmer	✓	✓		
Mrs Dawn Baxendale	✓	✓		
Mrs Karen Higham			✓	
Mrs Annette Steele	✓	✓		
Cllr J. Bullen	✓			
Mr Mark Williams			✓	✓
Mrs Gayle Yates			✓	✓

Name of Governor	Asset Meetings			
	05.10.17	18.01.18	26.04.18	21.06.18
	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>
Mrs Catherine Taylor	✓	✓	✓	
Mrs Elaine Brash	✓	✓	✓	✓
Mrs Judith Brown	✓	✓	✓	✓
Mrs Suzie Witherington				
Cllr James Ellis		✓		
Mrs Karen Higham				
Mrs Annette Steele	✓			
Mrs Jane Kendrick	✓		✓	✓
Mr Mark Williams			✓	

Name of Governor	Progress & Attainment Meetings		
	19.10.17	08.02.18	07.06.18
	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>
Mrs Elaine Brash	✓	✓	✓
Mrs Judith Brown	✓	✓	
Mrs Suzie Witherington	✓		
Cllr James Ellis	✓	✓	
Mr Ian Farmer	✓	✓	
Mrs Dawn Baxendale			
Mrs Jane Kendrick	✓	✓	
Cllr J. Bullen	✓		
Mark Williams			
Gayle Yates			
Suzie Witherington			

Name of Governor	Date of Pay Committee Meeting	
	09.10.17	
	<i>Attended</i>	
Mrs Brown	✓	
Mrs Witherington	✓	
Mrs Brash	✓	

Name of Governor	FGB Meetings			
	07.09.16	08.12.16	23.03.17	12.07.17
	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>
Mrs Catherine Taylor	✓	✓	✓	✓
Mrs Elaine Brash	✓	✓	✓	✓
Mrs Amanda Winstanley	✓	✓	✓	
Ms Vicki Pendlebury		✓	✓	✓
Mrs Judith Brown	✓	✓	✓	✓
Mrs Suzie Witherington			✓	
Cllr James Ellis		✓	✓	
Mr Roger Stansfield		✓	✓	
Mrs Dawn Baxendale	✓		✓	
Mrs Karen Higham	✓	✓		
Mrs Annette Steele	✓	✓	✓	✓
Mr A. Knott			✓	
Cllr J. Bullen		✓		

Name of Governor	Asset Meetings		
	05.10.16	18.01.17	04.05.17
	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>
Mrs Catherine Taylor	✓	✓	✓
Mrs Elaine Brash	✓	✓	
Mrs Amanda Winstanley	✓	✓	✓
Mrs Judith Brown	✓	✓	✓
Mrs Suzie Witherington		✓	
Cllr James Ellis	✓	✓	
Mr Roger Stansfield	✓		
Mrs Karen Higham	✓	✓	
Mrs Annette Steele	✓	✓	✓

Name of Governor	Learning & Progress Meetings		
	19.10.16	09.02.17	08.06.17
	<i>Attended</i>	<i>Attended</i>	<i>Attended</i>
Mrs Elaine Brash	✓	✓	✓
Mrs Amanda Winstanley	✓	✓	
Mrs Judith Brown	✓	✓	✓
Mrs Suzie Witherington		✓	✓
Cllr James Ellis	✓	✓	
Mr Roger Stansfield			
Mrs Dawn Baxendale		✓	
Mr A. Knott			
Cllr J. Bullen		✓	

Name of Governor	Date of Pay Committee Meeting
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	19.10.16	
	<i>Attended</i>	
Mrs Brown	✓	
Mrs Witherington		
Mrs Winstanley	✓	
Mrs Brash	✓	