

1	What kind of special educational needs are provided for at Oakfield High School and College High School & College?	Oakfield High School and College High School and College is a secondary school and sixth form supporting the education of learners with an Educational Statement or Education Health and Care Plan. (EHCP) The school is for pupils with complex needs aged 11 to 19 years old.
2	How does Oakfield High School and College High School & College identify and assess my child's special educational needs?	<p>Learners at Oakfield High School and College have their special educational need identified prior to entry to school using the statementing/EHCP process. There is a comprehensive programme of transition between primary schools and Oakfield. Oakfield attends Year 6 reviews at the request of parents. The transition events are attended by parents and they can liaise with pastoral staff, teaching staff and senior leaders during this event.</p> <p>Learner's special educational needs are assessed through the Annual Review process, with involvement from identified professionals, i.e., Teachers / Occupational Therapists / Speech and Language Therapists / Educational Physiologists / Social Care professionals and Careers advisors.</p> <p>Learner progress is continually assessed through our everyday teaching and learning and via regular progress checks using whole school data systems.</p> <p>If a parent has a concern they can raise this with the pastoral lead who will liaise with the relevant staff in school and arrange any professional referrals and meetings needed.</p> <p>Teachers can refer to Pastoral and Learning Support for any concerns about individuals.</p> <p>A range of standardised baseline assessments are completed prior to and on entry in year 7 including reading, spelling, BPVS, CATs. These are available to all staff vis SIMs. Subjects use their own baseline tests during the first few weeks in year 7 and English and maths complete testing during transition.</p> <p>Oakfield makes referrals to Early Intervention services.</p> <p>There is significant liaison with previous settings and the LA SEND teams for mid-term/year admissions.</p>
3	How is the decision made about what type and how much support my child will	All learners are assessed on entry to Oakfield High School and College using a range of standardised assessments to determine the type and level of support required. Each

	receive?	<p>learner is taken as an individual and any decision involves school staff and parents/carers. Advice from external agencies and other professionals such as Educational Psychology, SaLT, and Occupational Therapy is sought as appropriate for the individual. We use regular assessment to throughout the year so that we have a good understanding of the needs of each individual child, which then allows us to target support according to your child's needs. Support is adapted and amended when required to ensure the best outcomes for the individual.</p>
4	How will Oakfield High School and College High School & College Staff support my child/young person?	<p>At Oakfield High School and College we pride ourselves on outstanding pastoral care for all our learners. All learners have a designated pastoral lead, Amanda Brown key stage 3, Jayne Penny key stage 4 and Kath Jolley key stage 5 that provides academic, social an emotional support to learners. Oakfield has a comprehensive learning support team lead by Miss Nulty Assistant Headteacher that provides support for literacy, numeracy, transition/careers, nurture and emotional/wellbeing support if needed. There are regular visits from sensory support, Speech and language therapists, Educational Psychologists, social care and other professionals. All classes have a . teaching assistant attached to the class to support learners transitioning around school and to maintain continuity of support throughout the day for learners.</p> <p>All medication is administered in line with the medical policy and is kept locked in the medical room in a locked cupboard. All learners with medication have a health care plan written by pastoral staff in liaison with parents. Additional training is organised for any learner needing support. The school nurse, epilepsy nurses and sensory support team all complete training for staff when required.</p>
5	How will the curriculum offered at Oakfield High School and College High School & College be matched to my child's needs?	<p>Learners at Oakfield High School and College access the national curriculum at Key Stage 3 and 4 that is appropriately balanced and differentiated to their needs. At Key Stage 4 and 5 a range of accredited courses are offered. The curriculum is balanced, broad, relevant and flexible enough to meet your child's needs. This information is available on the school website. All learners at Oakfield High School and College are placed in small classes and appropriately supported to access the curriculum dependent upon their individual needs, we recognise the importance of reviewing this support regularly. All learners receive high quality personalised teaching. Learners are assessed continuously to ensure that teaching is adapted and differentiated. Teachers use imaginative and innovative ways t enthuse and engage every learner and give them a high quality learning experience. The quality of teaching is monitored regularly to ensure high standards for everyone. For some learners additional support is offered for literacy and numeracy when required, through the learning support team. The curriculum includes a range of activities, residential and visits. Learners participate fully in these and will be supported to do so. Staff will consult with parents/carers, health professionals to meet any individuals' needs and any advice will be disseminated to the lead staff for inclusion in the risk assessment. Information about these is included on</p>

		the school website and will be communicated via letter. School residential include a parents meeting prior to and after the trip.
6	How will both you and I know how my child is doing and how will you help me to support my child's learning?	<p>At Oakfield High School and College we know that families play an important role in their child's learning. We actively encourage parent partnerships, including;</p> <ul style="list-style-type: none"> <li>Home / School correspondence through learner diaries</li> <li>Regular letters</li> <li>Teacher to Parent texts</li> <li>Weekly and termly newsletters</li> <li>Website information</li> <li>Oakfields Facebook page and twitter account</li> <li>Annual Reports to parents</li> <li>Parent Consultation evenings held twice a year where parents get to speak to subject staff.</li> <li>Regular Parental Engagement sessions on a variety of subjects such as literacy support at home</li> <li>An active parent teacher association</li> <li>An active weekly parent group who meet in school to chat about what is important to them, facilitated by school staff along with visiting guests where needed</li> <li>Parents are welcome to arrange to meet with us at any time to discuss their child's learning and progress contact can be made by the pastoral team.</li> <li>Oakfield learners all have an annual review giving progress information and additional information about the social aspects of school. Parents' attendance at these meetings is an integral part of the review process. Additional input might be from other services such as social care, speech and language, sensory support. Advice is provided by the school, external agencies and the parents/carers. Documentation is shared in advance of the meeting and parents are encouraged to be part of the planning process, via Oakfield's planning live events with school staff and a range of professionals.</li> </ul>
7	What support will there be at Oakfield High School and College High School & College for my child's overall wellbeing?	<p>At Oakfield High School and College we recognise and celebrate the individuality of all our learners and use a holistic approach to supporting a child's learning and progress. We believe that learners should be supported to be resilient, confident young people with a 'can do' attitude. Pastoral Managers play a key role in supporting our learners and liaising with families. All learners have a designated pastoral manager and they are the first point of contact for parents. All learners have a form teacher and there is a teaching assistant attached to each class to provide academic, social and emotional support for learners. There is a learning Support team this includes the pastoral team that staff can refer learners to for additional support with their well-being. Mrs Dutton is the learning support team member responsible for working with learners needed additional support socially and emotionally. The learning support team will</p>

		refer to external agencies for additional support in liaison with parents/carers if required.
8	What specialist services and expertise are available at or accessed by Oakfield High School and College High School & College?	<p>Learners at Oakfield High School and College High School and College have access to specialist services and expertise according to their individual needs.</p> <p>These include:</p> <ul style="list-style-type: none"> <li>Speech and Language therapy</li> <li>Occupational therapy</li> <li>Physiotherapy</li> <li>Sensory Support team</li> <li>Educational Psychology</li> <li>Music Therapy</li> <li>Nurture</li> <li>Social Skills support</li> <li>Independent travel training</li> <li>Rebound Therapy</li> <li>Staff trained in signalong</li> <li>Specialist staff for literacy and numeracy support</li> <li>Staff accredited to complete exams access arrangements assessment</li> <li>Startwell and social care</li> <li>Counselling</li> <li>Independent careers information advice and guidance from Wigan Careers service and support, advice and guidance from a careers trained Oakfield member of staff</li> <li>School nurse</li> <li>Virtual school for children looked after</li> <li>Wigan LA SEND team</li> <li>CAMHS</li> </ul> <p>Specialist services work collaboratively with Oakfield High School and College staff.</p>
9	What training do the staff supporting children have, or are having?	<p>All staff at Oakfield High School and College High School and College access a comprehensive professional development programme, ongoing throughout the year, to meet the diverse needs of our learners. A highly focused staff training programme operates each year, focusing on the needs of our learners. Teachers and teaching assistant access training together where needed.</p> <p>The pastoral team have many years of experience working with SEND learners. From the learning Support teams Mrs Dutton has counselling qualifications, Mrs Meakin is maths recovery trained and is accredited to assess learners for exams access arrangements. Mrs J Taylor has significant sounds write training and is accredited to assess learners for exam access arrangements. Mrs Gough has a level 4 diploma in career information and guidance. The school has a music therapist for one day each week. Several teaching assistants are soundwrite trained and all staff have received</p>

		sounds write development training. Several staff are signalong training and this has been disseminated to the whole staff tem. One teaching assistant is level British Sign language qualified. Two staff are qualified in rebound therapy.
10	How will my child be included in activities outside the classroom, including school trips?	At Oakfield High School and College High School and College all learners access a range of educational visits and enrichment activities outside of the classroom, as appropriate to their age and stage of development. This may include visits to; residentials, churches, parks, shops, museums etc. as well as enrichment activities such as Duke of Edinburgh, sporting activities or collaborative projects with partner schools. Oakfield
11	How accessible is the environment at Oakfield High School and College High School & College?	Oakfield High School and College High School and College school is an accessible, single storey school, with a range of accessible facilities including; accessible classrooms, hygiene suites and parking.
12	How will the school prepare and support my child to join Oakfield High School and College High School & College or transfer to a new school?	Oakfield High School and College High School and College provides flexible transition support to learners in preparation for their transfer, this includes; non-prejudicial visits to school by parents, learner visits, home and / or current school visits by key staff, information sharing with current or new provision. Oakfield High School and College High School and College recognise the importance of high quality transition to support learner well-being and allocate key staff to support transition processes. All families receive a comprehensive transition pack prior to entry to school and are encouraged to liaise with Pastoral Managers with regard to any issues, concerns they may have.
13	How are Oakfield High School and College High School & College's resources allocated and matched to the needs of the children?	All learners at Oakfield High School and College High School and College have access to appropriate resources dependent on their individual needs, which may be identified through teacher, SaLT, OT assessments. Learners who are eligible for Pupil Premium are allocated additional funding, which is used to address any identified barriers to learning.
14	How are parents involved at Oakfield High School and College High School & College? How can I be involved?	Parents at Oakfield High School and College High School and College are actively encouraged to take part in all aspects of school life, including; Parental Engagements sessions, weekly Parent Group meetings, PTA and Governor roles. Parents are always welcome to attend Parents evenings, performances and charity fund-raising events. Parents play an active role in Annual Reviews. At Oakfield High School and College High School and College we promote a highly personal approach to parental engagement. We are here for you and will always work with you to provide the very best for your child.
15	Who can I contact for further information?	Further information about the school can be obtained from: Head of School Mrs S Allen Assistant Headteacher for transition Miss J Nulty Miss Whittaker our outreach and community coordinator can organise a non-

	prejudicial visit for parents wanting to visit Oakfield. Oakfield High School and College High School and College School, Long Lane Hindley Green Wigan WN2 4XA Tel. no. 01942 776142 Email enquiries@oakfieldhighschoolandcollege@wigan.sch.uk Website www.oakfield.wigan.sch.uk
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Wigan Local Authority (Local Offer)

<http://www.wigan.gov.uk/Resident/Education/Special-Educational-Needs-and-Disability/Special-Educational-Needs-and-Disabilities.aspx>

Wigan Local Authority Information for Families around SEND

<http://www.wigan.gov.uk/Resident/Education/Special-Educational-Needs-and-Disability/Information-for-families/Special-Educational-Needs-Information-for-families.aspx>

SENDIASS 01942 486131

<http://www.wigan.gov.uk/Resident/Education/Special-Educational-Needs-and-Disability/Information-for-families/Parent-Partnership-Service.aspx>

Embrace (Support for Families) 01942 233323

<http://www.embracewiganandleigh.org.uk/>